



THE UNIVERSITY OF BURDWAN
NOTIFICATION for POST-GRADUATE ADMISSION IN GEOGRAPHY

Applications in prescribed form obtainable from the Sales Counter of the University (not by post) on payment of Rs.450/- in cash, are invited for admission to P.G. Courses of studies (M.Sc./M.A.), Session: 2013-2015 in Geography.

Forms may be had between 11-00 a.m. and 1-30 p.m. on all working days from 12.07.2013 to 26.07.2013. Candidates awaiting results of B.A/ B.Sc 3rd year examination can collect forms on production of mark sheet of B.A/ B.Sc 2nd year examination. Issue of form to a candidate will not, however, mean University's acceptance of his/her eligibility to apply. Forms may also be downloaded from the University website www.buruniv.ac.in but such forms are to be submitted as per instructions laid down in the Information Sheet. Last date of submission of filled-in forms is 26th July, 2013. Students requiring accommodation in University hostels may collect separate form and information sheet (Price Rs.10/-) from the Sales Counter of the University along with the application form for admission. Hostel allotment will be made on the spot after completion of admission formalities on the basis of availability of seats.

Sd/-Secretary, Faculty Council(Sc.)

THE UNIVERSITY OF BURDWAN



Office of the Secretary, Faculty Council (Sc.)
Admission to Post Graduate Course of Studies for the Session: 2013-2015

Subject: Geography

INFORMATION SHEET

(Candidates are advised to follow the information and instructions as given below)

1. GENERAL INFORMATION FOR THE APPLICANTS :

- a) Forms for admission to the P.G. Courses of Studies under the Faculty Council (Sc.) will be issued during the period from 12.07.2013 to 26.07.2013 *excluding Sundays and Holidays*.
- b) Candidates must enclose attested copies of mark-sheets of all the public examinations passed upto the graduate level including the degree Part-I examination, College Leaving Certificate and Age Certificate alongwith the filled-in forms to be submitted on or before **26.07.2013**.
- c) Employed candidates must apply through proper channel and must submit certificate regarding admissibility of leave in respect of duration of the course and **NO OBJECTION CERTIFICATE** from the deputing authorities.
- d) Candidates claiming reservation against SC/ST quota of seats must submit relevant caste certificates issued in their favour by one of the authorities listed below.
 - i) District Magistrate, Collector, Addl. Dist. Magistrate, Deputy Collector, Sub-Divisional Officer, Sub-Div. Magistrate, 1st Class Stipendiary Magistrate, Executive Magistrate, Chief Metropolitan Magistrate, Kolkata, Metropolitan Magistrate, Kolkata, Collector of Stamp Revenue and Deputy Collector of land Revenue, Kolkata, within their respective jurisdictions in case of candidates claiming to be SC/ST and ordinarily residing within such jurisdictions.
 - ii) Director /Deputy Director, SC & Tribes Welfare, W.B. in case of candidates claiming to be SC/ST residing in any part of W.B.
- e) Candidates claiming reservation against the quota of seats meant for Physically Handicapped (PH) persons must submit relevant certificates issued/renewed not earlier than 3 years from the date of applying by the proper authorities not below the rank of Suptd. of Sub Divisional Hospital.
- f) Candidates seeking admission against Sports (SP) quota of seats, must have to submit certificates for their participation in Inter-State or Inter-University Sports and Athletic competitions (date of issue of certificate should be within 3 years of date of application).
- g) Teaching at post-graduate level is imparted, in addition to the concerned Department at the University Campus, at the Chandernagore Govt. College, Chandernagore. Admission of candidates in the said subject at both the centres will be regulated from this office on the basis of counselling to be held for the purpose.
- h) Whereas the candidates belonging to this University would, in general, submit the filled-in forms at the concerned P.G. Departments at Golapbag, B.U., the following categories of candidates must submit their forms at the office of the Faculty Council (Sc.) at Rajbati :
 - 1) Those seeking admission against PH and SP quota of seats (B.U./O.U.),
 - 2) Those belonging to Universities other than Burdwan University (O.U.).

- i) Candidates seeking admission in the quota of seats reserved for disabled persons, must have to appear for an interview before a Medical Board at the office of the Secretary, Faculty Council(Sc.) to be held at 1-00 p.m. on **29.07.2013** (Monday).
- j) 60% of the total seats for all departments are reserved for pass-outs from colleges under the University of Burdwan and admission to these seats will be considered on the basis of the performance in the relevant honours papers. Remaining 40% seats will filled up through Open Admission test. Candidates from other Universities within and outside West Bengal will have to appear in the said admission test. Candidates from the colleges under the University of Burdwan can also appear in the said admission test to vie for a better option regarding choice of centre of study. Not more than 5% of the 40% seats will be offered to the students from other states.
- k) In the category of 60% seats, if more than one candidate is found to have secured same marks in honours examination, then their performance in Higher Secondary or equivalent examination will be considered to make a preference of one over the other. Likewise, if the performances at plus-two stage are found to be same, then performance at secondary level will be considered for final decision. If, at all these stages, performances of more than one student are found to be same, then final decision regarding selection of candidate will be referred to Hon'ble Vice Chancellor, BU. Under 40% seats, if more than one student is found to have secured same marks in Open Admission Test, then their academic performance at honours level will be considered for final selection. If honours level performance is found to be same for more than one student in this category, then the principle adopted in 60% category in such situation will be followed here also.
- l) For hostel accommodation, separate form is to be filled up and kept ready for submission as per instructions laid down in the Information Sheet issued with the said form. Hostel seats are, however, limited and, therefore, accommodation in hostels cannot be guaranteed.

2. SUBMISSION OF FORMS RECEIVED FROM THE WEBSITE :

Such forms duly filled-in and supported by relevant documents as prescribed above and a bank draft of Rs.450/- only (Rs.460/- in case form for hostel accommodation is also downloaded) in favour of Finance Officer, the University of Burdwan payable at Burdwan.

3. DISTRIBUTION OF ADMIT CARD FOR ADMISSION TEST FROM WEBSITE : Commence on 07.08.13

4. ADMISSION PROGRAMME:

- a) The short-list of candidates will be published at the office of the undersigned on **19.08.2013 (Monday) at 3 p.m.**
- b) On the day of admission, candidates (or their authorised representatives) must have to report before a Counselling Board at University Auditorium at Golapbag on 26.08.13 at 11 AM with original copies of relevant credentials and necessary fees of admission on the date(s) and time specified below.

Candidates reporting after the time of reporting will not be entertained in any case. Candidates admitted either at University Department or at affiliated college would be allowed to change their institution in case of future vacancies at the other institution, subject to the fulfillment of usual norms including the last date of admission. Admission of candidates by way of mutual exchange of centre would not, however, be allowed. **Candidates remaining absent in the counselling sessions will not be considered for admission for vacancies created at later stages.**

c) Resultant vacancies, if any, created in the P.G. Courses of Studies within the first 15 working days since commencement of classes, will be filled up by way of counselling as stated above by the candidates in the proper serial of the short lists – reporting to the office of the undersigned on **18.09.2013** (Tuesday).

5. NECESSARY FEES FOR ADMISSION :

a) An amount of Rs. 2,250 is to be paid at the time of admission at University Department of Studies.

6. COMMENCEMENT OF CLASSES :

Classes for P.G. Course of studies are likely to commence from **27.08.2013**.

7. IMPORTANT GUIDELINES REGARDING ATTENDING CLASSES AFTER ADMISSION :

a) The enrolment of a candidate shall be cancelled without any reference to him /her in case he/she fails to attend without prior intimation and without valid reasonable grounds at least 50% of the classes held during the first 15 working days since the commencement of classes in a subject.

b) As per provision of B.U. Ordinance, no student shall be deemed to have prosecuted a regular course of study for purposes of examination unless he/she has attended 65% of the lectures delivered and tutorial classes held. However, a candidate may be allowed to sit for the final examination, subject to fulfilment of some conditions, in case he/she attends at least 50% of the lectures delivered and tutorial classes held.

c) Contact Address : Website : www.buruniv.ac.in ; e-mail : secretary_sc@buruniv.ac.in
Phone No. 0342-2634975 (30 Lines)

8. **As per the directives of the Hon'ble Supreme Court of India, it is notified that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.**

Secretary,
Faculty Council (Science)

THE UNIVERSITY OF BURDWAN
(to be filled in by the candidates)

Received froman Application
Form No. for admission to P. G. Course of Studies in
..... for the Session 2013-2015.

Date :

Receiving Assistant

Price : nty Five only)

Sl. No.....

THE UNIVERSITY OF BURDWAN



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APPLICATION FORM FOR ADMISSION TO M.A./M.Sc./M.Com. COURSE AT UNIVERSITY CAMPUS OR AT CONSTITUENT/AFFILIATED COLLEGES

SUBJECT: ----- ACADEMIC SESSION :-----

(Please put tick mark in appropriate boxes, wherever applicable)

CATEGORY :

B.U	O.U
-----	-----

1. Name of the candidate (in block letters) : -----

a) Father's name and : -----
Husband's name(for married female candidates): -----

b) Mother's name : -----

2. (a) Permanent Address : -----

(b) Present (mailing) Address : -----

3. Name, address and phone no. of local guardian, if any : -----

4. Contact telephone no., if any : -----

5. Reservation claimed as : S.C. S.T. P.H. Sports Others

6. Date of birth` : DD MM YYYY

7. (a) Nationality (b) Sex

M	F
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 (c) Marital status

Married	Unmarried
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8. Name of the College and University last attended :-----

9. Registration No. with year of the University last attended :-----

10. Present engagement elsewhere, if any : Yes No
If yes, please state:

(a) For academic course of study: Nature of course Date of commencement

(b) For employment: Nature of job Place

11. Examinations passed:

A. Madhyamik or its equivalent examination

Name of the Board/Council

Roll No..... Year of passing.....

Subjects offered	Full marks	Total marks obtained	Percentage of marks in aggregate

B. Higher Secondary or its equivalent examination

Name of the Board/Council.....

Roll No.....Year of passing.....

Subjects offered	Full marks	Total marks obtained	Percentage of marks in aggregate

C. Hons. in B.A./B.Sc./B.Com. or its equivalent examination

Name of the University.....

Roll No.....Year of passing.....

Honours/Major/Main subject.....

Marks in Honours/ Major/ Main Subject			Combination subjects offered
Full Marks	Marks obtained	Percentage of marks	

DECLARATION OF CANDIDATE

I do hereby solemnly declare and affirm that the entries made herein are true and that if any of the information furnished proves to be materially false or incorrect, either wholly or partly, the University may cancel my admission or take such other action as may be deemed fit. I am in a position to defray the necessary expenses for my stay & studies.

.....
Countersignature of the guardian with date

.....
Full signature of the candidate with date

FOR OFFICE USE ONLY

Entries verified and found correct

Grade point scored :-----

Category :-----

Roll No. allotted :-----

.....
JA/SA/JS/SS